


Housing Advice & Homelessness

The right to request a review of your homeless decision



RIGHT TO REQUEST A REVIEW
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The right to request a review
of your homeless decision



Housing Advice & Homelessness

Telephone: 01507 601111

Website: www.e-lindsey.gov.uk

Email: housingadvice@e-lindsey.gov.uk

Text: 07958 805142

If you would like this information in another language, large print or Braille please contact East Lindsey District Council

Osoby pragnące uzyskać informacje w innym języku, proszone są o zawiadomienie rady lokalnej East Lindsey (East Lindsey District Council)

如果您想要這份資料的其它語言版本，請告訴 East Lindsey 區政府。

Se desejar obter esta informação num idioma alternativo, por favor contacte o Município do Distrito de East Lindsey


Если Вы хотите получить эту информацию на каком-либо другом языке, пожалуйста, сообщите об этом в Районный Совет Восточного Линдси

You may request a review if you disagree with a decision made by your Homelessness Officer. This leaflet details how to do this.

You can request a review in regard to any of the following decisions you think are incorrect:

- Your eligibility for assistance;
- What duty (if any) is owed to you by the council if you are homeless or threatened with homelessness;
- A referral to another authority because you do not have a local connection;
- Whether the conditions for a referral are met;
- The suitability of accommodation offered to you once the council has completed their enquiries.

A request for a review should be made within 21 days of you receiving written notification of the Council's homelessness decision. A form requesting a review is attached to these notes and should be completed and forwarded to The Housing and Homelessness Team, Housing and Community Development, East Lindsey District Council, Tedder Hall, Manby Park, Louth, Lincolnshire LN11 8UP.



Once your request for a review is received you will be notified in writing acknowledging this and asked if you would like to supply further information to support your review. It is helpful if you give reasons why you think the decision is wrong. You or someone acting on your behalf may wish to make further written representation especially if you have new information or your circumstances have changed. Written representations should be submitted within 14 days of you being notified that your request for a review has been received. If no written representations are received within 14 days then the council will make a decision based on the facts already known to them.

The decision on your review should normally be made within 56 days but occasionally the process can take longer and it may be necessary to ask for an extension. You will be notified in writing of the outcome of the review decision and given the reasons how the decision was reached. A copy of the reviewing officer's decision will also be available at the Council Offices for a period of 21 days after the decision is made.

If there has been an irregularity in the original decision or in the manner in which it was made but the reviewing officer is still considering making a decision which is against your interests, for example – not all information has been taken into account, then the reviewing officer will notify you of this and invite you or someone acting on your behalf to make oral or written representations. Having heard your representations the reviewing officer will make a final decision and notify this to you in writing.

If you still believe the council has made an unlawful decision or you have not been notified of the decision within the 8 week time period (or longer period as has been agreed between you and the council) then you may appeal to the County Court. An appeal must be brought within 21 days of you being notified or the date you should have been notified of the reviewing officers decision. On appeal the County Court may make such order, confirming, quashing or varying the decision as it thinks fit.

The council does not have a duty to provide you with accommodation pending the decision on the review but it will be considered in certain circumstances. Please speak to your homelessness officer for further details on this.

You may wish to seek legal advice from a solicitor or alternatively you can contact Shelter on 0808 800 4444. Shelter is a charity that offers advice, information and advocacy to people in housing need.



If you have any questions about the review procedure, please contact the Housing Advice and Homelessness Team Leader, Housing and Community Development, East Lindsey District Council, Tedder Hall, Manby Park, Louth, Lincolnshire LN11 8UP
E-mail housingadvice@e-lindsey.gov.uk
Tel: 01507 601111.

Application for review under Section 202 Housing Act 1996

Name:

Date of decision letter sought to be reviewed: / /

Name of your representative, if applicable:

Address:

Reasons for requesting a review (please continue on a separate sheet if necessary):

Signed:

Dated: / /

Please return to: The Housing Advice and Homelessness Team,
Housing and Community Development, East Lindsey District
Council, Tedder Hall, Manby Park, Louth, Lincolnshire LN11 8UP





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