

Application for Mandatory Rate Relief (Charities)

Local Government Finance Act 1988, Section 43 and 45 (as amended)

Please:

- Use BLOCK LETTERS
- Answer ALL questions. Continue on a separate sheet if necessary

Business Rates Account Reference Number:

Property Reference Number:

(These can be found on the front of your bill)

Name and Title of Organisation:

Charity Commission Registration Number:
(or registration number with the Secretary
of State for Education)

Date of Registration:

If exempt from registration, please state grounds:

Address of premises for which relief is claimed:

Postcode

Please give precise details of the activities
carried out at the premises:

Does any other Organisation use the property,
or any part of it?

Yes No

If Yes, please give brief details

Please describe the charity or organisations main
purpose and objectives:

How does the use of the property satisfy the
objectives of the organisation?

continued overleaf

Is the property used for the sale of goods?
If Yes, please state the percentage of goods
which are:

Yes No

a) Donated %
b) New goods purchased for resale %
c) Other (please specify) %

What percentage of sales are used to support the
objectives of the charity?

%

Are all staff volunteer workers?

Yes No

Does the Organisation own the property?
If No,

Yes No

a) Who is the owner of the property?

b) Who is the lessee?

Is the property empty?

Yes No

If Yes,

a) Was the organisation the last occupier?

b) Is it expected that this organisation will
be the next occupier?

Name and address of the Secretary, or persons to
whom future correspondence should be sent
(including post code):

Postcode

Telephone number:

DECLARATION

I declare that to the best of my knowledge and belief, the information given on this form is correct, and the organisation to which it refers is not established or conducted for profit.

Signed:

Name (BLOCK CAPITALS):

Date:

/ / 20

Capacity in which signed:

Your application for Mandatory Rate Relief should now be submitted with the following supporting information:

- **Constitution and Rules of the Organisation**
- **Last Published Accounts**
- **Charity Registration index slip or copy of a letter as supplied by the Charity Commissioners**

Please return the completed form, with the enclosures, to The Business Rates Team, East Lindsey District Council, PO Box 20, Manby Park, Louth, Lincolnshire LN11 8XN.

If you have any queries regarding completion, please ring the Business Rates Team on 01507 329518, or 01507 329520 or 01507 329191.

Please note the billing authority reserves the right to inspect the property in respect of which this claim is made. This authority is under a duty to protect the public funds it administers, and therefore may use the information you provide for the prevention and detection of fraud.

This application will only be used for Council purposes unless there is a legal authority to do otherwise.