

Application for Mandatory & Discretionary Rural Rate Relief Post Offices & General Stores

If you need any help with completing this form,
please phone: 01507 329412

Please:

- Use BLOCK LETTERS
- Read the guidance notes carefully before completing this form
- Answer ALL questions. Continue on a separate sheet if necessary

Account Number:

Property Reference:

Section 1

Name of Applicant:

Correspondence Address:

Postcode:

Property address which the
application relates to:

Postcode:

Contact telephone number:

Section 2

Declaration

I have read and understood the Guidance Notes on page 2 of this application form. I believe that the property above qualifies for BOTH Mandatory and Discretionary Rate Relief.

This is the only General Store and/or Post Office (please delete as appropriate) in the rural settlement of

Your information will be processed in accordance with the law, in particular the Data Protection Act 1998. The information that you provide will only be used for Council purposes unless there is a legal authority to do otherwise.

Warning: If a person knowingly makes a false declaration in order to obtain a reduction in their Business Rate liability, they may be found guilty of an offence under Section 2 of the Theft Act 1978, which can lead to imprisonment.

Signed:

Date: / / 20

Name (Block Letters):

Capacity in which signed:

Please return the completed form to East Lindsey District Council at the address on the bottom of this page.

Important Notice

We have a legal duty to pass on information to HM Revenue and Customs. This information can include details about your Business Rates account, such as: your business name, business address, billing address, occupancy details, premises description and amount payable.

Application for Mandatory & Discretionary Rural Rate Relief Post Offices & General Stores Guidance Notes

Certain types of properties in a rural settlement with a population of 3,000 or less may be entitled to 50% mandatory rural rate relief.

East Lindsey District Council will grant 50% mandatory and 50% discretionary rural rate relief to any general store and/or post office which meets the following criteria: -

- The location is entered on the Rural Settlement Register*
- The property has a rateable value not greater than £8,500
and
- It is the only general store and/or post office in the rural settlement.

A general store is defined as 'a trade or business consisting wholly or mainly of the sale by retail of both food for human consumption (excluding confectionery) and general household goods'.

* The Rural Settlement Register can be viewed on line at <http://www.e-lindsey.gov.uk/Business/rates/reductions+and+relief.htm>, or is available for public inspection at Tedder Hall, Manby. The register includes all parishes in East Lindsey except Louth, Holton Le Clay, Horncastle, Skegness, Mablethorpe, Sutton On Sea, Alford, Woodhall Spa, Coningsby and Chapel St Leonards.

The Discretionary Rate Relief Policy can be found at www.e-lindsey.gov.uk

For Council Use Only

Settlement List

Rateable Value

Only Post Office or General Store

Relief Approved: Date: / / 20

Account Amended: Date: / / 20