

Excess Charge Notice (Parking Fine) Appeal Form

Please use this form to tell us why you wish to appeal against your Excess Charge Notice. It is in your interest that you provide as much information as possible to assist us to give you a prompt decision.

Date:

1. **Excess charge number:** (this should commence: EL or SO):

2. **Offence committed:** (please tick the appropriate box)

- | | |
|--|--|
| <input type="checkbox"/> Valid machine ticket not displayed | <input type="checkbox"/> Parked for longer than the maximum period
Parked for longer than the maximum period permitted in a disabled bay. |
| <input type="checkbox"/> Parked after the period of time paid for | <input type="checkbox"/> Parked for longer than the maximum period
Parked for longer than the maximum free period permitted. |
| <input type="checkbox"/> Parked in a disabled bay
Vehicle parked in a disabled bay without a valid disabled badge on display | <input type="checkbox"/> Vehicle not parked within marked parking bay
Vehicle not parked wholly within a single marked parking bay. |
| <input type="checkbox"/> Parked in a disabled bay
Vehicle parked in a disabled bay without a valid disabled time clock on display | <input type="checkbox"/> Specified class
Vehicle not of specified class and / or not in a specified position. |
| <input type="checkbox"/> Parked for longer than the maximum period
Parked for longer than the maximum period permitted. | |

Location of offence: (was seen at: name of car park)

3. Your details

Full name:

Contact address:

Post code:

Contact telephone number:

Mobile telephone number:

Email address:

4. **Driver's Name:** (Only provide if this is different to the above)

Driver's contact address:

5. **Vehicle details**

Registration details:

Make of Vehicle:

6. **Other relevant information**

I have a valid machine ticket.

(Please print off this form and send it together with the valid ticket or a clear photocopy of the ticket, to the address at the bottom of this page.)

I have a weekly / monthly / quarterly / annual / seasonal / staff permit.

The permit number is:

I have a valid disabled badge/time card.

(Please print off this form and send it together with a clear photocopy of the front and back of the Blue Badge, to the address at the bottom of this page.)

7. **Brief description / Extenuating circumstances**

Please save this document to your device. It is then possible to print off and return to:
East Lindsey District Council, Town Hall, North Parade, Skegness, Lincolnshire, PE25 1DA
or you can email it as an attachment to carparks@e-lindsey.gov.uk.