

# Application for Mandatory Rural Rate Relief 'Village' Food Shops

If you need any help with completing this form,  
please phone: 01507 329412

Please:

- Use BLOCK LETTERS
- Read the guidance notes carefully before completing this form
- Answer ALL questions. Continue on a separate sheet if necessary

Account Number:

Property Reference:

## Section 1

Name of Applicant:

Correspondence  
Address:

Postcode:

Property address  
which the application  
relates to:

Postcode:

Contact telephone number:

The property is situated in the Rural Settlement of:

The Rateable Value is:

## Section 2

1. Is your business conducted solely in the Rural Settlement? Yes  No

If 'No' please give details:

2. Are there any other branches of your business? Yes  No

If 'Yes' please give details:

3. Which days of the week do you trade? (please tick) Mon  Tues  Wed  Thur  Fri  Sat  Sun

4. Is your business open all year round? Yes  No

If 'No' please give details:

5. What type of goods do you sell?

6. What percentage of your weekly business income is from the sale of food for human consumption?  %

7. Is there any other source of income received into this business? Yes  No  If yes, please give details:

### Section 3

#### Declaration

I declare that the information that I have given on this form is true and complete.

I agree to allow inspection of my trading records and/or business premises by officers of the Council to verify the information that I have provided.

Your information will be processed in accordance with the law, in particular the Data Protection Act 1998. The information that you provide will only be used for Council purposes unless there is a legal authority to do otherwise.

**Warning:** If a person knowingly makes a false declaration in order to obtain a reduction in their Business Rate liability, they may be found guilty of an offence under Section 2 of the Theft Act 1978, which can lead to imprisonment

Signed:  Date: / / 20

Name (BLOCK LETTERS):

Capacity in which signed:

Please return the completed form to East Lindsey District Council at the address below.

#### Important Notice

We have a legal duty to pass on information to HM Revenue and Customs. This information can include details about your Business Rates account, such as: your business name, business address, billing address, occupancy details, premises description and amount payable.

# Application for Mandatory Rural Rate Relief 'Village' Food Shops Guidance Notes

Certain types of properties in a rural settlement with a population of 3,000 or less may be entitled to 50% mandatory rural rate relief.

East Lindsey District Council will grant 50% mandatory rural rate relief to shops wholly or mainly selling food for human consumption.

Businesses selling food for consumption on the premises, or hot food "takeaways" are excluded, along with sweets, confectionery, newspapers/magazines, alcohol, mineral waters, fancy goods, toys, household goods etc.

To qualify for 50% Mandatory Rate relief a business must:

- Be located in a Designated Rural Settlement
- Have a rateable value of not greater than £8,500
- Derive monetary weekly sales wholly or mainly from food sales.

\* The Rural Settlement Register includes all parishes with a population of 3,000 or less. The Register can be viewed online at <http://www.e-lindsey.gov.uk/Business/rates/reductions+and+relief.htm>, or is available for public inspection at Tedder Hall, Manby. The Register includes all parishes in East Lindsey except Louth, Holton Le Clay, Horncastle, Skegness, Mablethorpe, Sutton On Sea, Alford, Woodhall Spa, Coningsby and Chapel St Leonards.

## For Council Use Only

Settlement List

Rateable Value

Village Food Shop

Relief Approved:  Date: / / 20

Account Amended:  Date: / / 20