

Return in respect of lotteries held under the Gambling Act 2005 (Paragraph 39 of Schedule 11 to the Act)

Name of Society:	
Registration Number:	
Purpose of Society:	

This return form must be completed and returned to the Licensing Team no later than 3 months after the date on which the lottery was drawn.

Dates between which tickets were sold	Price of individual tickets	Total gross proceeds of ticket sales	Individual expenses deducted from gross proceeds (including amounts deducted for prizes)*	Please specify the particular purpose(s) to which the net proceeds were applied (including the amounts applied)
	£	£	£	£
	£	£	£	£
	£	£	£	£
	£	£	£	£
	£	£	£	£
	£	£	£	£
	£	£	£	£
	£	£	£	£

* With regard to expenses deducted from the gross proceeds you must detail each item of expense and the amount deducted.

Continued overleaf

Were any of the expenses (including prizes) of the lottery met otherwise than from lottery income? (For example, donated): Yes No If Yes, please specify:

Description of expense	Amount of expense	Source from which expense was met
	£	
	£	
	£	

PLEASE NOTE: The promoter and two other members of the society must sign this return. A copy of the society's original appointment of the two counter signatories must accompany the completed return.

Name Of Promoter:

Address of Promoter:
(Including Postcode)

Signed: Date:

We, being two members of the above society and persons of full age, having been duly appointed in writing be the governing body of the society for the purpose of certifying returns in connection with lotteries promoted on behalf of the society, do hereby certify that to the best of our knowledge and belief the information given in this return is correct.

(1) Signed:

Name:

Address:
(Including Postcode)

Date:

(2) Signed:

Name:

Address:
(Including Postcode)

Date:

IF YOU ARE NOT AWARE OF THE DETAILS OF YOUR CURRENTLY APPOINTED COUNTERSIGNATORIES THEN PLEASE CONTACT THE LICENSING TEAM BY EMAIL (SEE BELOW)

Your information will be processed in accordance with the law, in particular the Data Protection Act 1998. The information you provide will only be used for Council purposes unless we are required by law to do otherwise.

When completed this return form should be sent to:

**The Licensing Team, East Lindsey District Council, Tedder Hall,
Manby Park, Louth LN11 8UP Telephone 01507 601111
Email: licensing@e-lindsey.gov.uk**

Data Protection Notice – Small Society Lottery Registration (Lottery Return)

East Lindsey District Council is a Data Controller and can be contacted at:

Tedder Hall, Manby Park, Louth, Lincolnshire, LN11 8UP

Tel: 01507 601111

The Data Protection Officer for this Authority can be contacted at the same address.

We are collecting your personal data in order to process your Small Society Lottery Return as we are the Licensing Authority.

Your personal data will not be shared with third parties but may be used for Council purposes, in order to prevent or detect crime, to protect public funds or where we are required or permitted to share data under other legislation.

Some limited information from the return form (e.g. amount of funds raised and disposal of income) may be made available to the public where relevant legislation requires or permits it.

In line with our retention policy your data will be kept for the period of time that you hold a registration with this Authority and then for a further 6 years after your registration expires. The data will then be deleted / destroyed at the end of the aforementioned 6 year period.

You have the right to access your data and to rectify mistakes, erase, restrict, object or move your data in certain circumstances. Please contact the Data Protection Officer for further information or go to our website where your rights are explained in more detail. If you would like to receive an explanation of your rights in paper format please contact the Data Protection Officer.

Any complaints regarding your data should be addressed to the Data Protection Officer in the first instance. If the matter is not resolved you can contact the Information Commissioner's Office at:

Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

Tel: 0303 123 1113

If you do not provide the information required on the form then we will not be able to process your Small Society Lottery Return.

For further information on our Data Protection Policies please go to our website: www.e-lindsey.gov.uk

Form last revised
February 2019.

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