

## CHECKPOINT REPORT

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Date: 05 June 2020  
Project Title: CONNECTED COAST

### Activities:

#### Place Reference Groups:

- Skegness meeting held on 20 May, minutes have been issued.
- Mablethorpe meeting held on 29 May minutes have been issued.
- Board Meeting 3 June, draft minutes enclosed

**Communications** proposals (supporting the Board and ELDC with marketing and communications) have been received from 6 agencies. These were assessed by Pat Doody, Claire Draper and James Gilbert. Distract have won the contract. A date set in the diary for week commencing 8 June for an introductory meeting.

**Open Plan.** Open plan attended the weekly internal meeting on Wednesday 3 June as we look towards the prospectus and ongoing community engagement. All are keen to see the momentum gain strength after a lull in proceedings due to Covid-19. Open Plan to continue to meet with the internal working group on a weekly basis.

**Shovel Ready.** Projects that have the potential to be 'shovel ready' are still being developed and proformas are now in place.

**The set up phase** for the Towns Fund is complete: the governance structures are in place; the evidence base is finished; the initial list of shovel ready projects is in place; a Transformation Plan for the Towns Fund has been completed, which incorporates a vision. Interim guidance providing a clear structure for the Town Investment Plan has been received – this aligns very closely with the work programme that has already been put in place.

#### *Ongoing governance*

In this phase of the Towns Fund this involves engaging with the Place Reference Groups and the Board via;

- A refreshed list of meeting times with PRG's running in advance of the Board.
- A business management plan to be agreed with the Board and PRG's with key timescales.
- A PRG and Board briefing for lead players.
- A process for communicating more widely with Town Fund Stakeholders
- An exploratory discussion with key players about the Investment Vehicle for the longer term.

#### *Working arrangements*

The development Plan has three components: ongoing governance management; individual project development; public engagement.  
At the core of the working arrangements will be a process of action planning and the regular reporting (weekly) to the Board.