

## **Guidance for making Coastal Local Development Order notifications**

The Coastal Zone Local Development Order 2020 (LDO) applies to existing permitted holiday parks in the Coastal Zone. A holiday park includes holiday accommodation in caravans, lodges, log cabins, chalets, apartments and camping pitches.

The extent of the Coastal Zone is defined in SP17 of the adopted East Lindsey Local Plan 2018 and by the plan at Schedule 1 to the Order. The LDO lasts for 2 years from 9<sup>th</sup> October 2020 and will cease to apply after that date to any development that has not yet commenced.

To see if a holiday park is covered by or to take advantage of the Order you must always submit:

### **A Notification of Qualification**

Please write to or email the Council, call it a 'Notification of Qualification' and identify with their numbers what permission(s) that you are relying on. Send this in with a red line plan or other plan or annotated aerial photograph sufficient to identify the site.

The holiday park must be situated within those areas shaded grey on the LDO plan and it must already have the benefit of planning permission for holiday park use. If applicants cannot provide the relevant original planning permission reference number then the onus of proof is with the applicant. They must supply proof that the site is existing by providing evidence, e.g. letterheads, receipts, affidavits, photographs, site brochures.

We will acknowledge your notification and reply to you whether or not your park is covered by the LDO after we have checked the permission(s) and the location within the Coastal Zone. We have set ourselves a target of 5 weeks for this response to you but we aim to reply to you much quicker than that.

### **Flood Risk Assessment (FRA)**

After a Notification of Qualification has been given you will not be able to take advantage of the LDO until a Flood Risk Assessment and Evacuation Plan for the site has been submitted to and approved by the Council in writing. You can submit the FRA part at the same time as the Notification of Qualification if you wish.

The FRA will be the subject of a 21 day consultation with statutory bodies and we will therefore determine your FRA submission within five weeks of acknowledging it.

## **Notification of Proposed Development**

This is only for works of operational development as set out in Schedule 2 (2) of the LDO and you don't have to go through this process unless you are contemplating building works or other changes of use. A Notification of Proposed Development should specify the location of what you are proposing with a sufficient description of the proposed development including design, scale and appearance.

A plan and drawing(s) identifying the location and the design of the proposed development would likely be necessary.

If the Notification relates to any building described as having a use for commercial or retail or leisure purposes, details of the proposed hours of opening must be included within the written Notification of Proposed Development.

Check that what they are applying for falls within Schedule 2 of the LDO and this is only needed if they are applying for Schedule 2 (2) works.

We will acknowledge your notification and determine it within five weeks of receipt. Some limited consultation with statutory bodies might be necessary.

## **Fees and Contact**

Each submission to us will require a fee of £116 but you can put more than one notification of any of the three above at the same time and there will only be the one fee (£116).

Please send your notification to the Planning Department, East Lindsey District Council, Tedder Hall, Manby Park, Louth LN11 8UP, or email [planning.applications@e-lindsey.gov.uk](mailto:planning.applications@e-lindsey.gov.uk). If you need any other assistance please contact the Planning Information Officers on Tel: 01507 613175/613176 or email [development.control@e-lindsey.gov.uk](mailto:development.control@e-lindsey.gov.uk).